

Volunteer with Habitat for Humanity Greater Cincinnati!

Questions? Email volunteer@habitatcincinnati.org or call (513) 482-5614.

Create a Volunteer Hub Account:

1. To begin, go to <https://vhub.at/hfhgc-osana> OR scan this QR code:
2. In the upper right corner of the page, click **CREATE ACCOUNT**.
3. Complete your information on each page, until you reach the liability waiver.
4. Read the liability waiver carefully.



If you are 18 or older and accept the waiver, click the checkbox

“I understand and accept the waiver above.”

If you click **DECLINE AND SIGN OUT** you will be brought back to the page in Step 1.

To sign the waiver again, click **SIGN IN** in the upper right corner and log in with the email or username and password you just created. You will be brought back to sign the waiver.

If you are a minor, your waiver must be signed by a parent/guardian, either digitally sent their email, or printed and returned to Volunteer Services at Habitat for Humanity. If you wish to do this digitally, enter your parent/guardian’s email address.

You will not be able to sign up for volunteer opportunities until the waiver is signed.

Next, Sign Up for a Volunteer Opportunity:

1. Scroll down to the list of volunteer opportunities.
Opportunities default to a List View. You can click the map or calendar icon on the right to view the opportunities with a location map or as a calendar.
*You can click **FILTERS** to only show certain events.*
*You can click **MORE** under any opportunity to read more information and see a map of the location.*
1. Click **SIGN UP** when you’re ready to register for an opportunity.
If asked, select the name of your group as your “Group Affiliation”.
You are registered for the event!
2. Click **FINISH** to go back to the original page of volunteer opportunities.
If you registered for the wrong event, click the grey box **CANCEL REGISTRATION** next to the event.

Read on for canceling event registration and basic site navigation.

Cancel Event Registration:

1. Once signed into your account, click **MY SCHEDULE** in the upper right corner. Scheduled events default to a List View. You can click the calendar icon on the right to view it as a calendar.
2. Next to the event you want to cancel, click the grey box **CANCEL REGISTRATION**.
3. Confirm your cancellation by clicking **NEXT**.
4. The page will confirm that your cancellation is complete. Click **EXIT** to go back to the MY SCHEDULE page of events.

Navigate Volunteer Hub 101:

- Clicking the Habitat logo in the upper left corner will bring you to the original webpage from the link top of this document.
- **EVENTS:** Click this in the upper right corner to see volunteer opportunities. This is the same first link given at the top of this document.
- **MY SCHEDULE:** Click this in the upper right corner to view opportunities you have signed up for.
- **(YOUR NAME):** Click your name in the upper right corner for a drop down of options regarding your user profile.